

PUNJAB LAND RECORDS SOCIETY

H.O. Directorate of Land Records, Punjab,
Kapurthala Road, Jalandhar
Phone: T/Fax 0181-2254018 and 2254935

Advertisement No: 131

Dated:

Applications are invited for the posts of **GIS Analyst (2)** on contractual basis for a period of one year initially and likely to be extended based on candidate's performance review and Project Scheme/Centre's requirements. The last date for submission of applications will be 11.09.2023

For further details, please visit official website <http://plrs.org.in/>

Sd/-
Member Secretary

Punjab Land Records Society

Head Office: Directorate of Land Records, Kapurthala Road,
Jalandhar, Punjab. Phone: 0181-2254018

Applications are invited from Indian young dynamic eligible candidates who have passion for innovation and work with contemporary technologies such as application of Space and Geospatial and development of ICT tools for various sponsored projects. Selection by short listing of candidates on the basis of academic record and experience purely on contractual basis for 2 posts of GIS Con(as per detailed advertisement) for a period of one year likely to be extended further based on candidate's satisfactory performance review and Project Scheme/Centres requirements. The selected candidates shall be posted at District Moga/anywhere in Punjab as per the requirements. The shortlisted candidate will be informed by email/mobile as given in the applications before interview date. However, PLRS cannot take any responsibility in case either of it may be non reachable or contactable for any reason. The candidates may choose to check with the office in this regard if he/she does not receive information.

Name of Post(s)	: GIS Analyst
Number of post(s)	: Two (2 Nos.)
Salary	: Rs 25,000/- (consolidated)
Essential Qualifications	: a. First Class Bachelor Degree in Science/Engineering b. First Class Postgraduate degree in Remote Sensing and GIS/ Geoinformatics/ Geospatial Technology (or related subjects) OR a. First Class Bachelor Degree in Science/Engineering b. First Class Postgraduate degree in Agricultural Sciences/Agricultural Engineering/ Urban Planning/ Environmental Sciences/ Earth Sciences/ Geography c. PG Diploma in RS and GIS (or related subjects) Desirable a. Proficiency in Spatial Analysis & Geostatistical Analysis b. Good knowledge of data analytics c. Experience in interpretation of data and writing reports/papers in peer reviewed journals. d. Proficiency in Punjabi.

Weightage will be given to candidates having proficiency in open source GIS/CAD software, experience of tool development, customization and automation process.

Eligibility Criteria:

1. Those Candidates who have pursued Professional course through Open and Distance Learning (ODL) are not eligible to apply.
2. In case the candidates are awarded Grades/CGPA instead of marks, the conversion of Grades/CGPA to percentage of marks would be based on the procedure certified by the University from where they have obtained the Degree. The onus of proving the conversion from

Grades/CGPA to percentage of marks would rest with the candidate. Candidates must indicate equivalent percentage in relevant column of online application form as per the norms adopted by the University and submit the necessary proof for equivalent percentage (i.e. norms adopted by the University or certified copy from University stating the Equivalent percentage.)

3. Rounding of Percentage of Marks/CGPA Grading is not allowed.

Age Limit: Not more than 37 years on the last date of submission of application.

How to apply:

- Mode of submission of applications: By Post. PLRS is not responsible for any delays and late submission such applications will not be considered and summarily rejected.
- Applications that are not in conformity with the requirements indicated in this advertisement and incomplete applications will not be entertained. The Candidates should ensure while applying that they fulfil the eligibility criteria and other requirements and that the particulars furnished by them are correct in all respects. In case it is detected at any stage of recruitment process that the candidate does not fulfil the eligibility criteria and/or does not comply with other requirements and/or he/she has furnished any incorrect/false information or has suppressed any material fact(s), his/her candidature is liable to be rejected.

Selection Process:

1. The qualification prescribed is the minimum requirement and possession of the same doesn't automatically make the candidates eligible to be called for interview. A duly constituted Screening Committee shall screen the applications received for the posts based on the given eligibility criteria and may fix criteria as it may consider necessary for short listing the candidates for interview.
2. The percentage of marks obtained by the candidate would be calculated based on the practice as followed by the respective University/Institution. In case of grades/CGPA, the conversion to percentage of marks would be based on the procedure as certified by the respective University/Institution. If any University/Institution confirms that there is no scheme for converting CGPA into equivalent marks, the equivalence would be established by dividing the candidate's CGPA by the maximum CGPA and multiplying the result with 100.
3. The screened-in/shortlisted candidates will be called for interview before the Selection Committee. Communication shall be sent only to the screened-in/shortlisted candidates. PLRS will not entertain any correspondence on the issue of short-listing of candidates. The information for the interview to the short-listed candidates will be sent only by e-mail. No communication shall be made to the candidates who are not short- listed/ not screened in.

General Conditions:

1. The positions are temporary and for specific duration.
2. The number of positions indicated above is provisional.
3. Only short listed candidates will be called for Interview.
4. Candidates called for Interview will have to produce all relevant original documents along with a set of self- attested photocopies at the time of Selection Process. If any information furnished online is found to be wrong/false/suppressed the facts at any stage of the recruitment process, the candidate will not be allowed for Interview and no Travelling Allowance shall be paid, and if selected/ appointed, he is liable to be terminated without assigning any reason.
5. The applicants are advised to check their e-mail and visit PLRS website from time to time. PLRS will not take responsibility for non-receipt of intimation regarding call letter / any

communication due to technical reasons or whatsoever to the candidates and advised to give correct e-mail address.

6. Candidates possessing Degrees awarded by foreign universities should produce the equivalency certificate issued by the Association of Indian Universities (AIU) New Delhi, at the time of interview/while applying.
7. PLRS reserves the right not to fill up all or any of the positions, if it so decides.
8. Only Indian Nationals need to apply.
9. No interim correspondence will be entertained.
10. Last date for receipt of applications will be the cut-off date for all purposes like age, qualification etc.
11. Incomplete applications like those without photograph, signature, mark-sheets, Caste/Category Certificate, Proof of Date of Birth, will be rejected outright.
12. Selected candidates will be required to join the post on being found fit by the prescribed Medical Authority.
13. Clearance of appropriate authority will have to be taken before publishing any work/report.
14. It is for the candidate to ensure that he/she fulfils the eligibility criteria and complies with the requirements and adheres to the instructions contained in this advertisement as well as in the application form. Candidates are, therefore, urged to carefully read the advertisement and complete the application form and submit the same as per instructions given in this regard.
15. If any information furnished in the application form is found wrong/false/incomplete, the candidate will not be called for interview.
16. Canvassing in any form will be a disqualification.
17. In case of submission of duplicate/multiple applications against a particular position, the latest application submitted before the closing date of submission of application shall be considered for further processing.
18. It may be noted that corrigendum, if any, related to any modifications to the Essential Qualification Requirements, No. of posts, etc., will be notified in PLRS website only and will not be notified/advertised in newspapers.

Date for determining the Eligibility of all candidates in every respect shall be the prescribed closing date for submission of recruitment application. The applicants are advised to fill in all their particulars in the recruitment application carefully.

Shortlisted candidates are required to bring the original application alongwith other documents on the date of Interview which shall be intimated separately.

Visit PLRS website <http://plrs.org.in/> from time to time for latest update.

For General Enquiries: 01812254018;

APPLICATION FORM

Prescribed application form, details of required certificates testimonials and supporting documents in response to qualifications and experience can be downloaded from our website <http://plrs.org.in/>.

The filled in application forms along with one set of attested copies of degrees, certificates, one passport size photographs should reach to us by email/post as per specified against the post above.

It is mandatory for all candidates to deposit a non refundable fee of Rs. 500/- for GIS Analyst by Demand Draft (in favour of Punjab Land Records Society payable at Jalandhar) must be deposited in the office of Punjab Land Records Society, Kapurthala Road, Jalandhar.

Note: Candidates those who cannot produce original degrees (including Provisional Degree Certificate - PDC), Date of Birth, conversion factor of CGPA and Marksheets etc. will not be entertained.

Candidate having more experience and qualifications in relevant field and meeting all criteria as prescribed against post shall be given weightage.

Canvassing in any form will lead to summarily rejection of candidature and blacklisting of candidates.

PLRS reserve the right to fill or partially fill or not to fill or may increase or decrease the number(s) of the above positions.

**Member Secretary,
Punjab Land Records Society**

2. **Professional Qualifications** (Please mention details of your relevant Discipline)

Degree	Name of Institute/University	Branch of Specialization	Month & Year of passing (MM/YYYY)	Aggregate% of marks *	Full Time (FT)/ Part Time (PT)/ Correspondence (C)

(*If it is Cumulative Grade Point Average (CGPA), please convert it to % of Marks)

E. **DETAILS OF EXPERIENCE** (If required, please attach separate sheet)

Name of Organization	Designation	Scale of Pay	Duration		Whether regular or not	Nature of duties	Reason for Leaving
			From (MM, YYYY)	To (MM, YYYY)			

F. **DETAIL OF DEMAND DRAFT:**

Demand Draft No.	Date	Name of Bank	Amount

Declaration:

I affirm that the information given in this application is true and correct to the best of my knowledge and belief. I further undertake that if at any stage it is discovered that an attempt has been made by me, willfully to conceal or misrepresent the facts, my candidature/appointment shall be summarily rejected or terminated without any notice.

Date: _____

Signature: _____

Place: _____

Name of candidate: _____

Instructions to the candidate:

1. Incomplete applications are liable to be rejected.
2. Affix recent passport size photograph on the application.
3. Only Indian Nationals are eligible to apply.
4. Canvassing in any form will lead to disqualification.
5. No interim enquiries or correspondence shall be entertained.

Please Enclose:

1. Proof of Date of Birth.
2. Attested copies of Matric/Degree/Diploma Certificates (Do not attach originals)